

CONTACT

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SKILLS

- Staff Management
- Training
- Operations Management
- Liquor, beer and wine knowledge
- Customer service
- Monthly entertainment schedule
- Nightly sales report management
- Money Handling
- Craft Bartending skills

PROFESSIONAL SUMMARY

Accomplished Assistant Manager and Craft Bartender with 20 years of experience consistently rising through ranks. Well-versed in sales, personnel management, accounting and inventory management. Dedicated to complete knowledge of company products and services for optimized customer service.

EXPERIENCE

BARTENDER/SERVER May 2023 - Current*Bluewater Grill, Newport Beach, CA*

- Handled customer payments, reported tip amounts and balanced cash drawers.
- Conducted daily opening and closing procedures, including cash drawer reconciliation.
- Trained new bartenders on drink preparation techniques and customer service best practices.

BARTENDER/SERVER Jan 2021 - May 2023*Rothschilds, Corona Del Mar, CA*

- Monitored open bar tabs, closed out bills for departing patrons, and processed cash and credit transactions.
- Adhered to all ABC and company-defined regulations.
- Maintained updated knowledge of cocktail, wine, and beer menus and memorized all in-house recipes to create cocktails aligned with company standards.

BARTENDER/SERVER Jun 2020 - Jan 2021*Oak Laguna Beach, Laguna Beach, CA*

- Applied excellent organizational and multitasking abilities to handle simultaneous customer, team and business needs while avoiding unnecessary delays or errors.
- Set up glassware, liquor and other necessary supplies for special events.
- Closed out cash register with 100% accuracy and prepared cashier report.

ASSISTANT MANAGER & BARTENDER Jun 2008 - Jul 2020*Hennesseys Tavern, Laguna Beach, CA*

- Oversaw balancing of cash registers, reconciled transactions and deposited establishment's earnings to bank each shift.
- Developed unique drink and cocktail offerings on monthly basis as part of seasonal offerings.
- Recruited and trained bartenders and servers and scouted and auditioned performers for various special events.

EDUCATION

ASSOCIATE OF ARTS Jun 2007*Saddleback College, Mission Viejo, CA*