

Kelsea Andrews
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EDUCATION

Huntington Beach High School
Huntington Beach, California

Graduation Date: June 2023

- Received high school diploma

Academy For the Performing Arts

Graduation Date: June 2023

Huntington Beach High School, Huntington Beach, California

- Took classes in the Performing Arts with a major in Musical Theater for 4 years of high school
- Trained in Musical Theater dance, tap, ballet, and opera singing

Orange Coast College

Expected Graduation Date: May 2025

Costa Mesa, California

- Elementary Education major
- Speech-Language Pathology minor

WORK EXPERIENCE

Buffalo Wild Wings

October 2023-January 2024

Hospitality

- Working at the cash register, taking and handing out takeout orders, and handling money while also answering phones and putting together orders; Seating guests and rotating tables between servers so there's always efficient service; Working as a server assistant, bussing tables, cleaning the dishes, and running food to tables

Disney College Program

January 2024-May 2024

Quick Service Food and Beverage

- Worked in front of house and in the kitchen at Connections Eatery, located in EPCOT; Front of house included working on the register, bussing, and counter-filling orders, all while interacting with guests and ensuring that we kept up the persona of "Disney Magic"; Kitchen included working on the line, which was filling plates, building burgers, and operating fryers promptly to keep guests happy with fast and efficient food service

Boy's and Girl's Club of America

July 2024-August 2024

Youth Development Staff

- Seasonal summer position; Responsible for developing and implementing educational programs for students in after-school and summer programs; Monitoring members in club activities and ensuring their safety; Working with staff to help carry out and create fun events and programs for students

Ruby's Diner

June 2024-Present

Server

- Seasonal summer position; Took orders for parties sized from 2-14 people; Ran food to all the tables and organized orders to keep service efficient; Bussed tables to keep the restaurant clean and ready for the next people

ACTIVITIES AND VOLUNTEER WORK

Girl Scouts of America

August 2010-June 2023

- Day camp counselor; Summer 2018-Summer 2021
- Took charge of 10-15 girls weekly during the summer
- Activity planning and oversight

Huntington Beach High School Link Crew Program

May 2022-June 2023

Link Leader

- Fulfilled a leadership position for incoming high schoolers
- Encouraged group activities

"Blithe Spirit" Theater Dinner Fundraiser

November 8-11th 2022

Waitress/Hostess

- Greeted guests and showed them to their seats
- Waited on multiple tables in a high-stress environment
- Communicated food orders and dietary restrictions to kitchen staff

SKILLS AND QUALITIES

- Certified food handler's card
- Patient with children and willing to learn and grow with them
- Customer service skills
- Cash handling
- Computer Skills: Can use Google Docs, Slides, and Spreadsheets; Fast typer
- Familiar and comfortable with using restaurant POS systems