

Kaitlyn Pence
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EDUCATION

UC SAN DIEGO (2023-2027)

Mathematics & Computer Science Major

Aliso Niguel High School (2019-2023)

High School Diploma

EXPERIENCE

Dental Assistant (2021-2023)

- Sterilized and sanitized dental instruments
- Worked as receptionist, along with making phone calls and dental appointments
- Socialized and made patients feel welcomed and comfortable during appointments

President of Surfrider Foundation Club (2021-2023)

- Co-founded the service club in my junior year of high school, a non-profit organization that fights for reducing plastic pollution, coastal preservation and ocean protection
- Ran effective meetings to coordinate and offer volunteer opportunities, primarily beach cleanups
- Worked with other high school Surfrider chapters to help reduce plastic pollution and promote coastal and ocean preservation

Vice President & Executive Council Member of National Honor Society (2021-2023)

- In charge of collecting volunteer hours from students within the club
- Acted as a representative in which I made sure that voices of members within the club were heard
- As Vice President, I supervised the Executive Council Members in attendance and activities
- Provided tutoring assistance to students struggling in subjects such as math and Spanish

Secretary and member of Miracles for Kids (2021-2023)

- Note about organization: Miracles for Kids is an organization that provides financial assistance to families in poverty with children experiencing life threatening illnesses
- Helped organize volunteer opportunities by planning stress-free beach days, teaching the kids how to surf and playing on the beach
- Made “get well soon cards”, writing inspirational quotes and placed flower seeds for the children within the hospital

Director of House Management (2024)

- Responsible for scheduling maintenance appointments (repairs, cleaning, and special events) for the Delta Gamma sorority house
- Provided assistance to the Vice President of Finance
- Given the responsibility to purchase items for the sorority