



DEANNA KOLBER

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Summary

Committed job seeker with a history of meeting company needs with consistent and organized practices. Skilled in working under pressure and adapting to new situations and challenges to best enhance the organizational brand.

Skills

- Flexible and able to adapt quickly to changing priorities and successfully resolve unexpected issues with stellar record of friendly and upbeat guest service
- Collaborative communicator, able to multitask effectively in fast paces and deadline driven environment
- Excellent research, problem solving, and analysis skills
- Team Building and Leadership
- Observational, attention to detail, and empathetic to the needs of others

Experience

Prefix Cafe | Grandview, MO

Barista Shift Supervisor

02/2022 - Current

- Provided leadership, insight and mentoring to newly hired employees to supply knowledge of various company programs.
- Resolved customer complaints in a polite and professional manner.
- Consistently maintained high levels of cleanliness, organization, storage and sanitation of food and beverage products to ensure quality.
- Completed thorough opening, closing and shift change functions to maintain operational standards each day.

Chick-fil-a | Kansas City, MO

Front of House General

03/2020 - 11/2021

- Operated drive through services including taking orders, handling payments over \$3,000 per shift and food delivery
- Looked for ways to serve without direction and regularly pitched in by cleaning up and organizing front area, replenishing condiments and napkins and bussing during busy times.
- Approached customers and engaged in conversation through use of effective interpersonal and people skills.

Forerunner church | Grandview, MO

Camp Counselor

06/2021 - 08/2021

- Supervised over 350 campers as a camp counselor leading a variety of outdoor activities while writing daily reports, evaluations and maintained back office administration
- Cultivated effective relationships with campers, parents, and other camp counselors by utilizing active listening and dynamic interpersonal skills.
- Helped campers build confidence and self-esteem through consistent guidance and mentoring.
- Engaged children in arts and crafts, singing, sports activities, games and field trips while maintaining safe environment.

Disconnect Reconnect | Marshall, VA

Personal Assistant & Live-in Nanny

10/2016 - 06/2019

- Managed household inventory and maintenance schedules.
- Checked personal and professional activities to remind employer of priority tasks and deadlines.

- Created daily routines that included naps, meals and playtime.
- Aided with bathing, dressing, teeth brushing and diapering to promote healthy personal hygiene and good oral health.
- Cooked nutritious meals for the family according to dietary restrictions outlined by parents.

Education and Training

International House of Prayer University | Grandview, MO

Degree in Theology & Music

05/2021

- 3.8 GPA
- National Honor Society

Liberty University | Lynchburg, VA

Associates Degree

05/2019

- 3.8 GPA

Honors Awards

- Falcon Track Classic 3rd place
- VACA Soccer States 3rd place
- AB Honor Roll

Community Service

10/2015-05/2021, Tutoring in various subjects at Virginia Run, Stone, Westfield, and Fauquier High school, Assisted school librarian over 75 hours organizing and disposing books with excel, Leader and planner in Church Community, Volunteered childcare at local church ages ranging between 9 months to 3-years-olds

Hobbies and Interests

- Dance
- Gardening- grew sweet potatoes, peppers, and tomatoes on own property
- Culinary
- Ran several 5k races for Susan G women cancer support
- Travel- Italy, England, France, Ireland, Hawaii, Mexico, etc.
- Farming- caring for chickens, ducks, goats, turkeys, etc.