

Sofia Gilles

7 Cerro ct
Rancho Mission Viejo, Ca 92694
(949) 899-0668
sofiatgilles@gmail.com
06/27/2002

EXPERIENCE

Selma's Chicago Pizzeria and Tap Room– Server, Beerback

September of 2020–March of 2023

Started as a host working with call in orders, assisting customers with to-go orders and routine questions about the restaurant. Helping customers face to face with seating and to-go orders. I then worked my way up to being a server, and was serving for 2 years.. I gained a lot of experience, sometimes even having to serve over 50 customers at once and big parties, along with a 6 table section. Learned how to manage time, stay on top of my section, while remaining vigilant under pressure and in stressful situations, while still providing top tier, quality service. I also worked in the bar as a beerback, assisting the bartender with drinks, serving customers, taking orders, and keeping the bar organized.

Starbucks, Rancho Mission Viejo — Barista

January of 2020–March of 2020

Worked as a barista, dealing with customer service. Maintaining an enjoyable environment. Working at a rapid and controlled pace. (Not fired, due to the virus they had not been distributing the needed amount of hours)

Blaze Pizza, San Clemente— Team member

June of 2019–September of 2019

Worked as a team leader on the line and worked with co-workers in order to provide the most efficient service to customers.

Set Schedule, Irvine– Inside sales representative

February of 2023–March of 2023

Worked as a sales representative for the company. Learned a lot about the world of sales and got to experience them first hand. Did cold calling and pitches and was in charge of managing my own prospects and nurturing them to my best ability.

Nobu Newport Beach, Newport Beach– Server Assistant

April 6th of 2023–Currently Employed

Worked as a servers assistant on the floor upstairs and downstairs. Was in charge of waters, plate changes in between courses, bussing the table, and making sure the guests were well taken care of at the highest level of service. I was in charge of clearing, cleaning, and resetting tables for guests in a fast and efficient manner. Whilst also being available for any and all of the servers requests through the shift.

SKILLS

I was a student in the Immersion Program where we learned to read, write, and speak fluent spanish.

I am a problem solver at heart and rarely find myself not having a solution on how to resolve situations.

I do well in fast paced environments where there is always something that can be done. I am very hardworking and dedicated to whatever job I find myself doing.

I work very well with other people, and love an environment where co-workers can be friends and still understand that there is a job to be done and still act professionally in the workplace.

AWARDS

Employee of the month at Selma's Chicago Pizzeria.

EDUCATION

Laguna Hills High School, Laguna Hills —2016–2020

LANGUAGES

Fluent in English and spanish.

